

WIA Services

- When looking for a job, your **resume and application** play a MAJOR role on whether you will or will not get the job. You would be amazed how many people qualify for jobs they don't get just because they thought they were completing their applications/resumes correctly but they actually weren't. Trust us on this one!
- Some tips that are important to have but are not easy to learn on your own are **How to Get and Keep a Job**. These are offered to all young adults. We will share with you feedback employers have given us about things they look for as well as things that make them look the other way! The more of these tips you know, the better your chances are to get that job you want.
- Not many people like to interview but it is a time that can make it or break it for you. If you have gotten to the interview point, congratulations. That is half the battle. But you are still competing for the job and now you need to be able to answer questions well and speak to your strengths. This is not as easy as it sounds. You can get tips on interviewing as well as go through a **mock interview** with real employers! This will help you more than you realize.
- If you are totally unsure of what you want to do, you can come down for **Career Exploration**. This can be done one on one with staff trained to help young adults look into different options or it can also be doing some career exploration on specific computer sites.
- We can pair you up with employers for an **internship or work experience**. Some of these can even be paid! Work experiences allow you to explore different careers you might be interested in. Where else are you going to find a deal like this?
- If you are someone who has already figured out what you really want for a career, another option is called **On-The-Job-Training**, or OJT, and it's a great choice! This option allows you to train on a jobsite with the expectation that you will do a great job and the employer will hire you!
- Other things we can help with include getting you started on a career in the medical field including assisting you earn a **Registered Nursing Assistant** certificate.
- Those of you who did not graduate from high school and have not attained your GED, we have a **GED classroom** on-site to help you with this. There is a teacher available Monday – Thursday from 10am to 3pm to help you prepare for the tests. We even have testing on-site for those who attend class here (how convenient is that!).